

Association of Historians at Georgia State University
Department of History
34 Peachtree St.
Atlanta, GA 30303

BY LAWS OF THE ASSOCIATION OF HISTORIANS AT GEORGIA STATE
UNIVERSITY

ARTICLE I. NAME

The name of this organization shall be the Association of Historians at Georgia State University (AHSU). The Association is a duly chartered student organization of Georgia State University.

ARTICLE II. MISSION

Section 1.

The Association of Georgia State University Historians (AHGSU) is dedicated to the ongoing professional development of students, alumni and faculty of Georgia State University.

Section 2.

The Association's primary purpose is to facilitate the professional efforts of its members in teaching, publishing, participation in conferences, obtaining funding, scholarly research, and to facilitate fluid, efficient movement of graduate students through the program.

Furthermore, the Association will serve as a professional network to foster the exchange of ideas amongst its members.

Finally, the cumulative effect of these activities will improve the standing of the history program at Georgia State University in the professional community.

ARTICLE III. MEMBERSHIP

Section 1.

Membership shall be open to all students, alumni and faculty of Georgia State University who are interested in supporting the work of the Association. This Association admits members without regard to race, gender, age, religion, national origin, handicap, or sexual orientation.

Section 2.

Annual dues shall be proposed by the Executive Committee and approved by a simple majority of the membership.

Section 3.

Voting members shall be those whose annual dues are paid in full by the date of the meeting at which the vote is conducted or as of the date an email ballot is sent out.

ARTICLE IV. EXECUTIVE COMMITTEE RESPONSIBILITIES

The Executive Committee shall be responsible for the planning, scheduling, and solicitation of ideas from the general membership in regards to membership meetings, peer reviews, pedagogy and professional development sessions, and social functions.

ARTICLE V. ELECTED OFFICERS

Section 1. President

- a. Call and schedule all meetings.
- b. Serve as chair of Executive Committee.
- c. Appoint members to fill vacancies in Executive Committee pending next scheduled election.
- d. Serve as Association's representative at large. Serves as liaison between AHGSU and Department of History, Georgia State University.

Section 2. Vice President

- a. Serve as chair of Executive Committee in the absence of the President.
- b. Serve as chair of Grants and Prizes Committee.
- c. Serve as liaison to the Graduate Studies Committee.

Section 3. Secretary

- a. Maintain official copy of all organizational files and records, including the membership database.
- b. Record and, with approval of the executive committee, publish all meeting

notes.

- c. Act as point of contact for Association use of University Facilities.
- d. As appropriate, provide information via the listserv to AHGSU members.

Section 4. Director of Financial and Legal Affairs

- a. Obtain and maintain articles of incorporation in accordance with the laws of the State of Georgia.
- b. Maintain Association's financial accounts.
- c. Provide the membership with an accounting of all accounts at annual Association meeting.
- d. Serve as member of Grants and Prizes Committee.

ARTICLE VI. APPOINTED OFFICERS

Section 1. Faculty Advisor

- a. Reserved for the Chair, Department of History, or his/her designated representative.
- b. Represent the GSU History department and faculty at all Executive Committee meetings.

Section 2. Third member of Grants and Prizes Committee.

- a. Executive Committee will call for nominations from all active members.
- b. Appointment to be approved by Executive Committee.

ARTICLE VII. MEETINGS

Section 1. Executive Committee Meeting

- a. Quorum for this meeting is majority of Executive Committee.
- b. Meets once per term or as necessary.
- c. Open to elected officers, faculty advisor, and appointed officers.
- d. Purpose: AHGSU strategic planning.

- Section 2. Business Meeting
- a. Meets each year during fall term.
 - b. Open to all members of AHGSU.
 - c. Purpose: Identify the state of AHGSU, approve the budget.
- Section 3. Peer Review Meeting
- a. Meets at least once per academic year.
 - b. Open to all interested students, alumni and faculty
 - c. Purpose: Provide forum for discussion of scholarly research.
- Section 4. Pedagogical Seminars
- a. Meets at least once per academic year.
 - b. Open to all interested students, alumni and faculty.
 - c. Purpose: Improve quality of teaching at the university. Focus of meeting is on teaching methodology, content, evaluations and all skills required of a university instructor.
- Section 5. Professional Workshop
- a. Meets as required.
 - b. Open to all interested students, alumni and faculty
 - c. Purpose: Information for members on grants, employment, graduate school, and other professional issues.
- Section 6. Annual Kick-Off Party
- a. Meets annually at the beginning of the fall term.
 - b. Open to all interested students, alumni and faculty.
 - c. Purpose: Ice breaker for all members of the Association. Focus is on integrating new students into the history program and the Association.
- Section 7. End of Year Meeting.

- a. Meets at the beginning of April.
- b. Open to all AHGSU members.
- c. Purpose: Grants/Prizes announced. Election of Executive Committee officers to take office in May. Open strategizing session for upcoming year.

Section 8. Extraordinary Session

- a. Called by the President
- b. Attended by members of the Executive Committee and others at the invitation of the President.
- c. Purpose: Resolve issues important to the health and welfare of the Association.

ARTICLE VIII. COMMITTEES, SUB-COMMITTEES, AND ACTIVITIES

Section 1. Executive Committee

Provides overall direction to the Association.

Section 2. Grants and Prizes Committee

- a. Supervise the disbursement of Association funds for members' attendance at conferences and undertaking research trips. Award of grants will be in accordance with the Association's current Standing Rules.
- b. Solicit nominations for and award "Outstanding Graduate Student Award for Scholarship, Teaching, and Service." Awards will be in accordance with the Association's current Standing Rules.
- c. Only AGSUH members current on their dues are eligible to apply for grant and prize money.

ARTICLE IX. STANDING RULES

- a. The Executive Committee will develop and publish Standing Rules to cover the tasks outlined within these By Laws.
- b. The Secretary will maintain the official copy of these rules for review by the Association's members.
- c. Suggestions for amending these rules should be forwarded, in writing, to

the Executive Committee.

ARTICLE X. AMENDMENT OF BYLAWS

These bylaws can be amended by 2/3 of the membership at the annual end of year meeting to take place at the beginning of April.

Amendments may be proposed to or by the Executive Committee.